Policy:	Admissions Policy for 2027/28 Intake
Date of next review	October 2026
Lead professional	Principal
Status	Statutory

Trinity Academy St Edward's

Admission Arrangements for 2027/28

Introductory statement

Trinity Academy St Edward's is a comprehensive 11-16 school located to the west of Barnsley centre, predominantly serving central and west Barnsley. It is part of the Trinity Multi-Academy Trust which is a trust based in Yorkshire, with schools in Halifax, Bradford, Leeds, Wakefield and Barnsley. Our aim is to provide outstanding education which offers young people the opportunity to achieve academic excellence as well as a well-rounded experience which prepares them for a range of challenges in their future. The school has a broad and balanced curriculum with a particular focus on STEM subjects.

Admissions will be Fair Banded (as explained in the Supplemental Guidance document) and applicants who sit the fair banding assessment will be considered for admission first, apart from LAC children and children in receipt of an EHCP (Educational Health Care Plan) who will be given priority over any banded and unbanded applicants.

Admission number(s)

The school has an admission number of 180 for entry in Year 7 for the 2027/28 academic year.

The school will accordingly admit this number of students for Year 7, if there are sufficient applications. Where fewer applicants than the published admission number for Year 7 are received, the Academy Trust will offer places at the school to all those who have applied.

Timeline of the application process:

September 2026 – The academy will hold an Open Evening in September. The academy will also publish its prospectus, explaining admission arrangements for the following academic year, including criteria for dealing with over subscription.

September 2026 – Parents must have registered their child to sit Trinity Academy St Edward's Fair Banding Assessment (***see the academy's Admissions Supplemental Guidance for full details).***

October 2026 – All applicants whose registration forms have been received by the deadline (***see Admissions Supplemental Guidance for details***), will sit a Fair Banding Assessment, organised by the academy.

October 2026 – All Parents/carers of Year 6 primary school children (regardless of which school they wish to attend) must also complete the Barnsley Authority's Common Application Form (CAF) for Admissions. Please refer to Barnsley local authority's website for information on how to apply for a place at a secondary school – **Closing date 31st**

October 2026 https://barnsley.cloud.servelec-synergy.com/Synergy/Enquiries/Citizen/citizen.aspx/admissions-signin

December 2026 – The academy will provide the local authority with all necessary information in accordance with the local authority's co-ordinated admissions arrangements.

March 2027 – offers made to parents by the local authority.

The procedure for allocating places, including dealing with over subscription

Places will be allocated on the basis of Fair Banding as permitted by the Department for Education (DfE) School Admissions Code.

Students applying to TASE will be invited to sit a non-verbal assessment (based on cognitive ability) produced by a reputable national organisation. Trinity schools work collaboratively with many local primary schools to arrange for their Year 6 children to sit the assessment in the familiar surroundings of their own classroom, where children feel more comfortable. Please contact your local primary school to establish if they are working with us. If your child attends a school where the assessment is not administered in-house, you will be informed via email and invited to sit the assessment on 10th October 2026 at Trinity Academy St Edward's. Should your child be unable to sit the assessment at primary or on the Saturday assessment session a 'mop-up' session will be held on 10th November 2026. It is however preferrable that students attend at primary or on the 10th October 2026 as these dates fall before the local authority admission application deadline of 31st October 2026.

Applicants who sit the fair banding assessment are considered for admission first. Excluding LAC children and children in receipt of an EHCP who are not required to sit the assessment but who will have priority over all other banded and unbanded applicants.

Any applicants, including late applicants, who miss the fair banding assessment will be given a further opportunity to sit the fair banding assessment in November.

Note: Applicants can only sit the fair banding assessment once.

Any applicants who choose not to sit the fair banding assessment (excluding LAC and children in receipt of an EHCP) will be 'non-banded' and will be ranked in order of priority (after all of the banded applicants), with the level of priority then determined with reference to the oversubscription criteria (below).

How Fair Banding works.

The assessment is not a traditional entrance exam which children either pass or fail. It is done to ensure that our intake exactly matches the ability profile of the children applying. To achieve this, all applicants (by the deadline) are invited to take a non-verbal reasoning assessment to divide them into 4 ability bands, from Band 1 at the

bottom up to Band 4 at the top. We will admit the required number from each band based on the spread of ability of those applying.
The assessment is externally set by a well-established educational assessment agency and the papers are collected by the agency to be marked. The academy is then provided with a list of each child's assessment mark, similar to an IQ score, with 100 being the average. The marks are divided into four bands and we are instructed how many children to take from each band e.g. if 40% of those applying are identified in Band 2, then 40% of our intake has to be from this band. This ensures that the 180 places we offer reflect the ability range of our applicants.

Parents/carers of children who sit the fair banding assessment will be informed of the band their child has been allocated to prior to the national deadline for secondary school applications. Parents/carers of children who sit the later fair banding assessment will also be informed of the band that their child has been allocated to.

Children in receipt of an Education, Health and Care plan (EHC), children who are in public care – 'Looked After' and children who were previously looked after, who do not take the assessment will be allocated to the appropriate band on the basis of an alternative appropriate assessment e.g. a current teacher assessment of the child's capabilities, and the use of moderated professional judgment, to allocate the child into a band.

For children with SEND or any other child who feels that they are unable to sit the assessment for whatever reason - At the request of a primary school or parent/carer, additional steps will be taken to ensure reasonable adjustments are made to the assessment or an alternative (more appropriate) assessment is sought. This could take the form of a teacher assessment where Trinity Academy St Edward's would contact your child's primary school to request a predicted band allocation for your child.

Oversubscription criteria

When the school is oversubscribed, after the admission of students with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children are those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted, a child arrangements order, or special guardianship order.[1]

- This refers to children who are:

- A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their

social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

- A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

This includes children who were adopted under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders).

2. Siblings - Priority will next be given to the siblings of students attending the school at the time of admission.

[1] 'sibling' is defined as a full or half brother or sister; a step brother or sister; an adoptive brother or sister; the children of parents living together in the same family household. The elder sibling must still be on roll at the academy when the younger child starts at the academy i.e. sibling applications will only be accepted for siblings of students in years 7 to 10.

3. Other children, with priority being to children living nearest the school; the distance to be measured by a straight line between the centre point of the child's ordinary place of residence and the main entrance to the school building.

Random allocation

Random allocation (undertaken by the local authority or another body unconnected with TASE) will be used as a tie-break to decide who has highest priority for admission if the distance between a child's home and the academy is equidistant in any individual case. The distance to be measured by a straight line between the centre point of the child's ordinary place of residence and the main entrance to the school building. The distance will be calculated from the permanent site at Keresforth Close.

However, if children of multiple birth (twins and triplets) are tied for the final place, those siblings will be admitted over PAN.

Should any band not fill with pupils assessed and designated to that ability banding, then pupils will be drawn from other bands in the following order:

Band 4 – if no Band 4 children are available, children from Band 3 will be offered places; if no Band 3 children are available, children from Band 2 will be offered places; if no Band 2 children are available, children from Band 1 will be offered places; if no Band 1 children are available, places will be offered to non-banded children.

Band 3 – if no Band 3 children are available, children from Band 4 will be offered places; if no Band 4 children are available, children from Band 2 will be offered places; if no Band 2 children are available, children from Band 1 will be offered places; if no Band 1 children are available, places will be offered to non-banded children.

Band 2 – if no Band 2 children are available, children from Band 3 will be offered places; if no Band 3 children are available, children from Band 1 will be offered places; if no Band 1 children are available, children from Band 4 will be offered places; if no Band 4 children are available, places will be offered to non-banded children.

Band 1 - if no Band 1 children are available, children from Band 2 will be offered places; if no Band 2 children are available, children from Band 3 will be offered places; if no Band 3 children are available, children from Band 4 will be offered places; if no Band 4 children are available, places will be offered to non-banded children.

Late applications

All applications received by the LA after the 31st October 2026 deadline will be considered to be late applications. All applications received after the closing date will be treated in accordance with Barnsley LA's Coordinated Scheme for admission to school.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

When such a request is made, the Academy Trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The Local Authority will operate a waiting list. Where the school receives more applications for places than there are places available, a waiting list will operate until the 31st December 2027. This will be maintained by the Local Authority and your child will automatically be put on the waiting list for a school where they have not been made an offer of a place, and where that school is ranked higher than where an offer has been made, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

In year admissions/transfers

Any requests for an in-year transfer/admission for the 2027/28 academic year should be made through Barnsley Council **https://www.barnsley.gov.uk/services/children-families-and-education/schools-and-learning/school-admissions-and-transfers/transferring-schools/**

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Appellants should contact the School Admissions Team at Barnsley Council for information on how to appeal. Information on the timetable for the appeals process is on our website at https://www.barnsley.gov.uk/services/childrenfamilies-and-education/schools-and-learning/school-admissions-andtransfers/appeals/

Notes:

Note 1 - Home address

The child's ordinary place of residence will be deemed to be a residential property at which the person or persons with parental responsibility for the child resides at the closing date for receiving applications for admission to school.

If you are separated from your child's other parent and your child lives partly with you and partly with the other parent, you should state the address where your child lives most of the time.

Where responsibility for a child is shared evenly or you have an equal shared care arrangement, the address where the child is registered at the Doctor's, is the address that will be used for admissions purposes.