ACADEMIC EXCELLENCE,
AMAZING EXPERIENCE

Trinity Academy St Edward's

#TeamTrinity

My Transition Booklet!

EMPATHY & HONESTY

Trinity Academy St Edward's

A Transition Guide for students and parents

2026

CLASS OF 2031 CLASS OF 2031

Bring on SEPTEMBER!

To show your best every minute of every day

TASE

Empathy, Honesty, Respect and Responsibility

100% CLUB 100% CLUB

EMPATHY | HONESTY | RESPECT | RESPONSIBILITY
EMPATHY | HONESTY | RESPECT | RESPONSIBILITY
EMPATHY | HONESTY | RESPECT | RESPONSIBILITY

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Trinity Academy St Edward's

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An investment in knowledge pays the best interest

- Benjamin Franklin

A warm welcome to TASE

2026

Trinity Academy St Edward's (TASE) offers our community a broad and balanced curriculum that will set the highest aspirations and deliver outstanding outcomes for all our children, no matter what their starting point, or barrier. Children are at the heart of all we do, and a team of experienced pastoral staff will be on hand to support any difficulties a child may face.

We are a Christian school and this forms a big part of what we do. Our vision and our key behaviours are aligned to Christian beliefs and our core values of Empathy, Honesty, Respect and Responsibility are tangible in all we do!

Mr Allen | Principal

Trinity Academy St Edward's champions Science, Technology, Engineering and Maths as part of our curriculum offer. We are committed to working with external partners such as Amazelab, Barnsley College and more to develop and deliver our STEM focus throughout our learning and extra-curricular opportunities. We want our students to leave with lifelong memories of their time with us, coupled with the real-life skills and confidence to be successful in their futures.

Our curriculum will challenge and stretch thinking and will also widen students' understanding of the world and what it takes to be safe and successful in it. We encourage teamwork in all we do, our House system brings us together as does our #TeamTrinity culture. We want children to take risks, to not fear failure but to learn from their mistakes and work with our teachers to become the very best they can be.

Meet the Team

Mr Marsh
Executive Principal

Mrs Gilmore
Vice Principal

Mrs Waite
Assistant Principal (Teaching and Learning)

Mrs Fisher
Associate Assistant Principal (Behaviour and Safeguarding)

Mrs Pearson
Assistant Principal (Personal Development)

Mr Esberger
Assistant Principal (Pastoral)

Mr Cowling
Lead Teacher KS3 Quality of Education

Mrs Corker
Curriculum Lead of Mathematics

Mr Wilson
Student Progress Leader Maths

Mr Jesuratnam
Maths Teacher

Mrs Ghencea
Maths Teacher

Mrs Saxton
Maths Teacher

Meet the Team

Mrs Reynolds-Browne
Maths Teacher

Mrs Minney
Curriculum Lead of English

Miss Green
Deputy Curriculum Lead of English

Mr Addy
English Teacher

Miss Churchill
English Teacher

Miss Watson
English Teacher

Mrs Millington
English Teacher

Miss Hammill
Curriculum Lead of RS/PSHE

Mrs Vallance
Lead Teacher of KS4 Quality of Education and Curriculum Leader Humanities

Mrs Heritage-Stevens
RS/PSHE Teacher

Miss Ollerenshaw
Subject Co-ordinator Geography

Mr Betts
Geography Teacher

Meet the Team

Miss Taylor
Geography Teacher

Mrs Shuffley
Subject Co-ordinator
History

Miss Elliot-Mercer
History Teacher

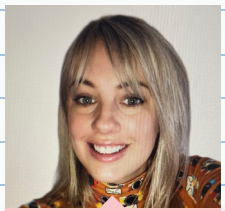
Mrs Skitt
Lead Teacher (Teaching and Learning) and Student Progress Leader French

Mrs Bullough
French Teacher

Mrs Townsend
French Teacher

Mrs Cox
French Teacher

Mr Carlin
Subject Co-ordinator
DT



Mrs Fletcher
DT Teacher

Miss Timms
Senior Technician
DT & Food

Mrs Ledger
Curriculum Lead of Science

Mrs Szabo-Seymour
Student Progress Leader Science

Meet the Team

Miss Richardson
Senior Science Technician

Mrs Wainwright
Science Teacher

Miss Griffith
Science Teacher

Miss Williams
Science Teacher

Mr Gibson
Science Teacher

Miss Redfern
Student Progress Leader Science

Mrs Bestall
Subject Co-ordinator Computing

Mrs Briscoe
Computing Teacher

Miss Miller
Subject Co-ordinator Music

Miss O'Sullivan
Drama Teacher

Mr Wilson
Head of PE

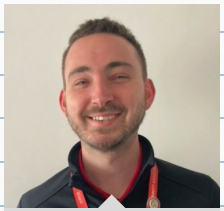
Miss Sheehan
PE Teacher

Meet the Team

Miss Freeland
Maths Teacher

Mr Dyer
Subject Co-ordinator of Arts

Mrs Beardshall
Art Teacher



Mr Spencer
Sports and Culture Coach

Mrs Shaw
Senior Student Liaison Officer

Mr Palmer
Student Liaison Officer

Mrs Ogden
Student Liaison Officer

Miss Miller
Student Liason Officer

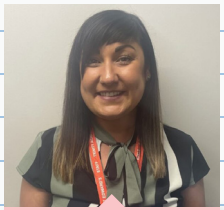
Mr Dowle
Student Liaison Officer

Mrs Gill
Assistant Student Liaison Officer

Meet the Team

Miss Sanders
SENDCo

Miss Baldock
Assistant SENDCo



Miss Hatton
Assistant SENDCo

Miss Maskill
Assistant SENDCo

Mrs Thatcher
Cover Supervisor

Mr Hirst
Cover Supervisor

Mrs Whittaker
Careers and Trips Officer / Pastoral Mentor

Mrs Keates
Chaplain

Hear from our Parents

*"The curriculum is **challenging** and **stimulating.**"*

*"I value the way that TASE **rewards and celebrates** the children."*

*"We value the **open and honest** way that the school communicates with parents."*

*"TASE is a warm and welcoming school, **the Principal's passion for the children and staff is wonderful to see** and is especially impactful on the students."*

Christian Vision

We strive for excellence throughout all we do and have sky-high expectations of our students, their work and their conduct. This aspiration and ambition ensures that our children leave with the academic qualifications to open any door they seek for future employment. Our culture ensures that every child will have amazing experiences that develop a confident, resilient and ambitious character.

We pride ourselves on being a community school and we will work tirelessly with families to ensure our children get the very best. We don't accept excuses in achieving our vision, the children in our school are the most important part and we will overcome any barrier to ensure they can become the very best they possibly can.

- **An academy where all are respected and valued.**
- **We are a courageous, resilient and positive community rooted in hope, aspiration and excellence.**
- **Together, we enable each other to be the best we can be.**

The Academy day

Year 7

Time	Lesson	Time	Break
08:25 - 09:00	Form time		
09:00 - 10:00	Lesson 1		
10:00 - 10:15	Break	10:00 - 10:15	Break 1 (S band)
10:15 - 11:15	Lesson 2	11:00 - 11:15	Break 2 (E band)
11:15 - 12:15	Lesson 3		
12:15 - 12:45	Lunch	12:15 - 12:45	Break 1 (S band)
08:25 - 09:00	Lesson 4	13:15 - 13:45	Break 2 (E band)
08:25 - 09:00	Lesson 5		
08:25 - 09:00	Tuesday: **INVOLVE**		

***The school day will end at 2.45pm on Monday, Wednesday, Thursday and Friday. On Tuesday school finishes at 3.45pm due to our INVOLVE extra-curricular events.**

Check out our other MAT schools!

TRINITY SIXTH FORM ACADEMY
Trinity Academy Halifax
Trinity Academy Grammar
Trinity Academy Cathedral
Trinity Academy Bradford
Trinity Academy Leeds
Trinity Academy Akroydon
Trinity Academy St Chad's
Trinity Academy St Peter's
Trinity Academy Whitehill

The Academy day

Being fully equipped is essential for learning! There are several items that we expect you to bring into school to ensure you are fully prepared to learn. You will need to bring a school bag or rucksack containing the following items each day you attend TASE. Please also bring your P.E. kit on the days that you have P.E. and extra-curricular. (This will not be on your first day at the academy).

Equipment you need each day:

Water bottle, knowledge organiser, academy jotter, pens, pencils, ruler, reading book and your P.E. kit when needed.

Bring a reading book from home

We will provide you with your academy jotter and knowledge organiser on your first day!

Attendance

Students should only be absent if they have a really good reason. Research shows that students with attendance over 96% produce the best results at GCSE. Therefore, being in lessons will help your child with their learning. Student attendance will appear in school reports and is reported to colleges or employers when they leave school.

If there is a problem that prevents your child attending, there is always someone in school that you can talk to about it. Please get in touch in the first instance with our Attendance Team. The pastoral team will always help you and your child get the support you may need to be in school every day.

To achieve their very best, students must be on time and in school every day.

Every student will receive a 100% attendance badge at the start of the year, the aim is to keep it. If a student misses a day, they will have to give their badge back. Attendance over 96% will be rewarded, as will attendance improvements. The academy and our policy make reasonable adjustments for any student with SEND or medical needs that could prevent attendance at school.

100% BADGE!

Attend the academy every day to keep it.

Attendance

Illness & medical appointments

If your child is ill, please call the academy before 9.00am the same day or message school via the MCAS app.

For absences known in advance, e.g. a medical appointment, a note must be provided. This should be presented to our Attendance Team before a student can sign out. Students must sign back in at Reception on their return. If your child is not at school, we need to make sure they are safe. We will text or telephone you to ensure you are aware that they are not in school. It is our duty to investigate unexplained absences either through school or the Education Welfare Team.

Holidays in term time

We will NOT authorise holidays in term time.

Any holidays taken during term time will be classed as unauthorised absence from school. You will also be subjected to a fixed penalty notice fine. Any student who takes a term time holiday will not be allowed to take part in any visit, excursion, sporting fixtures or reward trip for the next rolling calendar year from when the holiday is taken. Children's education is too important to miss for a holiday.

Attendance

Punctuality

If students arrive after 8.30am they will be registered as late.

Ensure you are on time each day, it makes a big difference to your learning!

We value punctuality for several reasons: it ensures that lessons start on the most positive footing, it avoids classroom disruption, and it minimises wasted time for both students and teaching staff. Furthermore, it is an issue that many companies will consider when interviewing candidates for employment or training. It is vital the children understand and appreciate the importance of good punctuality. If a student is late twice in a week they will get an after-school detention.

> **The willingness to show up changes us, it makes us a little braver each time.**
>
> **- Brené Brown**

Uniform

A visual guide to our uniform expectations can be found below. A more detailed guide will be placed on the website and please read the uniform policy document.

TASE Tie

Academy ties must be worn at all times.

Shirts/Blouses

All students must wear a white cotton shirt or blouse with a buttoned collar. This can be long or short sleeved.

Trousers

Trousers must be straight legged, black polyester or cotton material with no decoration. Skin-tight trousers are not permitted. Trousers should be long enough to cover socks and ankles.

School Blazer

Students must wear the academy blazer at all times with the sleeves rolled down. We encourage students to wear their pin badges on their blazers.

Shoes

Shoes must be all black, flat and without any buckles, logos or decorative features. They must not be trainer variety or casual style shoes.

Skirts

Only a black, pleated, knee-length skirt is to be worn. Black tights must be worn at all times.

Jumper

Students can wear the branded TASE jumper underneath blazers.

Uniform

You'll look so smart!

Not allowed!

Items made from denim, sweatshirts, hooded tops, sportswear and cardigans are not allowed and will be confiscated if worn within the academy grounds. Clothing must not be decorated with pictures, logos, slogans or your own badges. Lanyards and identity cards must be worn at all times and students should wear a minimum of two badges (Team Trinity member badge and House badge.)

Uniform

We cannot wait to see you in September looking smart in your new uniform. The correct uniform should be worn at all times within, and on the way to and from the academy. If you arrive in incorrect uniform, you will be given a sanction and will be expected to borrow an item of clothing so that your learning is not disrupted.

Uniform website: **www.vortexschoolwear.co.uk**

You will be able to purchase items from **Vortex Clothing**.

Check out the TASE Uniform

Blazer
£37.50 - up to size 36"
£42.50 - 38" +

Tie
£7.00

TASE Jumper
£20.00 - up to size Small adult
£24.00 - size medium adult +

Unisex PE Polo Shirt
£15.00 - up to size 34/36"
£18.00 - 38/40" +

Unisex PE Hoodie
£20.00 - up to size 34/36"
£24.00 - 38/40" +

Uniform

Jewellery

The only items of jewellery allowed are plain wrist watches and one silver or gold ear stud worn in each earlobe.

All other items of jewellery including visible piercings are not allowed. Students will not be permitted to cover piercings with plasters. Piercings must be removed. Any student wearing nail varnish will be asked to remove it with products supplied by the academy.

Make-up

Students are allowed to wear subtle make-up. Sanctions are in place for students who wear unsuitable make-up to the academy. False nails and false eyelashes of any description are not permitted.

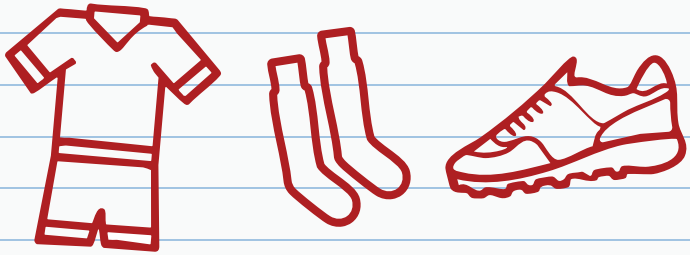
Hair

Hair must be neat and tidy with no 'extreme' styles e.g. two-tone colours or unnatural colours.

Fashion styles, including very short hair with patterns cut into the hair are not permitted. Hair braiding and hair fashion items such as large clips and bows are not allowed. Long hair must be tied back in practical lessons for health and safety reasons.

Uniform

What you need for PE lessons:



1 Tops:

Trinity Academy St Edward's black PE top. In addition, but not compulsory, is the Trinity Academy St Edward's reversible black long-sleeved top and Trinity Academy St Edward's branded hoodie..

2 Shorts / Tracksuit:

Plain black shorts or plain black tracksuit bottoms (these can have logos e.g. the three Adidas stripes) or plain black sports leggings, NOT thin fashion leggings or cycling shorts.

3 Socks:

Students must wear black football socks for all PE lessons.

4 Footwear:

Appropriate sports trainers are required. No pump style trainers are allowed (e.g. Converse/Vans).

Behaviour and expectations

As a student of Trinity Academy St Edward's, you will be expected to show yourself at your very best every minute of every day. When you wear our uniform, we expect only the highest standards of behaviour. You are representing the academy and we expect you to show everyone how polite and well-behaved our students are. At our academy, learning and education is the most important thing and we have Absolutes we expect you to follow in and out of class.

100% Absolutes

- **Follow instructions first time, every time**
- **Listens, thinks and works hard**
- **Shows their best at all times**
- **Respects everyone and their environment**

We also expect our community to respect our building and surroundings. No-one should drop any litter and chewing gum is banned on the academy site.

The only drink that students can bring into the academy will be water. We have water fountains. Please bring your own water bottle. Juice will be on sale at break and lunch.

Behaviour and expectations

In lessons we have a warning system. If you do not behave in a way that reflects our Absolutes you will be given a verbal warning. If a student continues to show a lack of focus, they will be given a second warning and a negative behaviour point. If they need a further warning, they will be given an after-school detention. Staff also have the right to award a detention for unpleasant or silly behaviour, or any other occurrence that doesn't follow our school ethos and Absolutes.

All detentions are taken the same day as the incident occurred. They last for one hour after school. If a student misses the detention they are given a two-hour detention for the next day. **Please see our Behaviour for Learning policy on the website for a more detailed breakdown.**

Classroom consequences

C1	C2	C3	Red card
Verbal warning	Negative behaviour point	Same day after school detention and your parents will be notified	
You are disrupting your own learning	**You are continuing to disrupt learning**	**You are seriously disrupting learning**	**You have not improved your behaviour or listened to the guidance and warnings given to you**

Extra-curricular clubs!

All students at TASE will have amazing experiences alongside their academic excellence with our extra-curricular programme, INVOLVE. Every week there will be a one hour INVOLVE club dedicated to this for all students to be involved in. On a termly basis, students will be able to choose what club they would like to join, we also encourage our students to suggest clubs they would like to see on offer.

INVOLVE clubs on offer:

As well as the more traditional clubs, there will be lots of others. Take a look at some of the clubs that will be on offer!

- Music lessons
- STEM juniors
- Art club
- Reading club
- Maths club
- PE clubs and PE fixtures
- Computing clubs
- Debate club
- Eco-awareness club

EVERY TUESDAY

House System

At TASE we are very proud of our House system. Every student is given a House when they start at our academy. Students earn House points by entering and competing in weekly House competitions. At TASE there are House prizes, reward weeks, a House Sports Day and a final House reward event at the end of the year. Staff are placed in Houses and will run and organise events for students to take part in. We love to see our students wearing their House badges with pride and earning lots of points and rewards. There are lots of leadership opportunities for students too, e.g. you can be a House captain, vice-captain, charity captain and many more – get involved!

Check out our four STEM themed House badges

The house system really pulls on our sense of #TeamTrinity and your house needs you to be a part of this! You will have the chance to represent your house in lots of competitions ranging from our house bake off to sports events. Which house will be victorious this year?

Enrichment

The Quantum Leap is a program designed to find out who can become a complete learner and have the most experiences in school. It is designed to allow each student to try different things and to show they are a positive and hardworking member of our academy.

There are 20 tasks for you to complete and show evidence that you have achieved them – you can do this in your Jotter. At the end of the year you will win awards for the following amount of tasks completed.

20 STEPS TO GET STAMPED

17 - 20 steps for Gold

13 - 16 steps for Silver

9 - 12 steps for Bronze

Rewards

Alongside the achievement system rewards there are many other ways that our students can be rewarded for showing their best every minute of every day. Rewards are designed to reinforce hard work but also to say well done to students who have fantastic attitudes to learning, have good manners and who show their best all the time. Students can earn rewards in every lesson through House points and can also earn rewards in every subject area.

Some of the rewards students can earn are:

- **Student Hero postcard**
- **Masters of Recall Hero postcard**
- **Phone call home**
- **Breakfast and brew award**
- **Queue jump passes**
- **Award certificates for House points**
- **Breakfast with the Principal**

There will also be House rewards such as ice creams, chocolate fountains, pizza, cinema experiences, end of the year trips, excursions and a whole school House reward event.

There will be a reward and celebration evening at the end of every year for every year group to celebrate and be congratulated by their parents. Hard work and effort are crucial to success, we want to instil a strong work ethic in our children and reward them for this. We look forward to celebrating with you.

Communication

We will continue to communicate with parents regularly via phone calls and email. You can also access information about your child and their learning via our MCAS app. Alongside this, we will communicate via electronic letters and newsletters from the Principal. We encourage all of our parents to get in touch should they need to. Please contact your child's Form Tutor or Student Liaison Officer in the first instance. There will be a Parents' Evening held during the year and a Settling In Evening for Year 7 students and their families. We will send home data on your child's attitude to learning, attendance, behaviour, rewards and progress twice a year.

JOTTER

Your child will have a TASE Jotter where you can write down any notes that they may need to pass to their Form Tutor. Students can also use their Jotter to make notes of any key information, deadlines or upcoming events.

Home study

Daily tasks

We expect our students to do daily home study but this will only be set by teachers on a few occasions. We expect that every night our students will read their current reading book for 30 mins and complete their knowledge organiser. We also expect them to be going through their knowledge organisers and remembering all the key information for every subject they are studying. At the start of every lesson they will be asked to recall this information and every half term they will sit a Masters of Recall Big Quiz as a year group to check their learning.

Parents

We ask parents/carers to join in with their home study, to test students on their key knowledge and to listen to them read. We know this type of home study in the early years will boost their ability to read and write, and will boost their long term memory and understanding of key knowledge.

“Nothing in life is to be feared, it is only to be understood. Now is the time to understand more, so that we may fear less.”

- Marie Curie

Please sign the document and bring it to the academy in September!

Home-Academy Agreement

Find the Agreement on our website!

The Home-Academy agreement is an important contribution to the life of Trinity Academy St Edward's. It sets out what the academy, parents/carers and the students agree together for the good of the whole academy and each individual within it.

The partnership between the home and academy is one of the most important influences on the education and personal development of our students. This agreement recognises the need for a good partnership working between the home and academy, and seeks to build on it.

Aims of the academy and home partnership:

To work with our parents and carers to enable students of all abilities to make the most of their intellectual, practical and physical abilities

To work with our parents and carers to ensure that the students are secure and receive the highest standards of care

To support our parents and families to help students to develop self-discipline and to learn to behave towards others with care, respect and good manners

To encourage parents and carers of our students to participate in the life of the academy and to celebrate the achievement of their children and others

To help parents and carers of our students to develop high aspirations and enable them to progress towards a rewarding and fulfilling future

The agreement must be signed by us (TASE), you (the student) and your parent! **To sign your copy, please visit 'Key Info' & then click 'Year 6 Transition' on our website. You will find a copy of the agreement that you can download and sign!** You can then either sign this document digitally and send us a copy via email, or print it out and bring it in with you in September.

Notes

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CONTACT TASE

stedwards.trinitymat.org

@TrinityAcadStE

trinityacadste

@ TrinityAcadStE

RESPECT & RESPONSIBILITY

contactus@stedwards.trinitymat.org

EMAIL US!

YEAR 7

Achievement Points

Trinity Academy St Edward's

ACADEMIC EXCELLENCE,
AMAZING EXPERIENCE