

Trinity Academy St Edward's: Provider Access Statement

Introduction

This policy statement sets out the academy's arrangements for managing the access of providers for the students at the academy, for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997 and the Provider Access Legislation (PAL), as updated in May 2025 statutory guidance.

Student entitlement

All students in years 7 to 11 are entitled:

- To find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events.
- To understand application processes for academic, technical and apprenticeship courses.

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 8 to 9 pupils and two encounters for year 10 to 11 pupils.

Entitlement to four provider encounters:

- Two encounters in KS3 (Years 8–9)
- Two encounters in KS4 (Years 10–11)

Management of provider access requests

These provider encounters will be scheduled during the main school hours, through either curriculum time or form time, and the provider will be given a reasonable amount of time to, as a minimum:

- Share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers.
- Explain what career routes those options could lead to.
- Provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider).
- Answer questions from pupils.

Prior to an encounter we encourage providers to share information about both their provision and the courses they offer so that this can be shared with parents and carers.

Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our pupils.

Previous providers

In previous years, students have engaged with experiences from organisations/individuals including:

- Barnsley College
- Dearne Valley College
- Greenhead College
- Trinity Sixth Form Academy
- Leeds University
- Sheffield University
- Sheffield Hallam University
- University of Cambridge
- Oxford University
- The University of Huddersfield
- The Royal College of Pathologists
- The British Army

Management of provider access requests

The academy offers more than the six provider encounters required by law and a number of additional events, integrated into the careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

A provider wishing to request access should contact: Katie Whittaker, Careers Lead

Telephone: 01226 664166

Email: kwhittaker@stedwards.trinitymat.org

Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers. **The academy offers far beyond the six provider encounters required by law.**

Please speak with **Katie Whittaker** to identify the most appropriate opportunity for you.

Please see below for an outline of planned events throughout the year:

Year 7	<ul style="list-style-type: none"> • Assembly on options 16+ • The different routes students can take, including apprenticeship pathways. • Assemblies from local employers and National Employers. Labour Market Index Information Assemblies. • Financial education as part of PSHE. • Students will also receive meaningful interactions from employers linked in all subject areas.
Year 8	<ul style="list-style-type: none"> • Introduction to University assembly • Introduction to apprenticeships talk, including apprenticeship pathways, traineeships and T level options and HTQ's. • Assemblies from local employers and National Employers. • Assembly with Apprenticeship provider. • Labour Market Index Information. • Work on discrimination and equality in the workplace through Careers Curriculum in Form Time. • Explore careers linked to the curriculum in all subject areas. Students will also receive meaningful interactions from employers linked to all subject areas.
Year 9	<ul style="list-style-type: none"> • Small group careers and guidance meetings with C&K Careers ahead of options evening and students making their option choices ready for KS4. • Careers curriculum focusing on options after Year 11, the difference between college and sixth form, the difference between A-Levels, T-Levels and vocational courses, apprenticeships and how to write a strong application. • A drop-down STEM day based around tackling misconceptions and biases in a number of professions and industries. • Assemblies from differing employers. • Assemblies from different colleges / next step providers. • Some will get the chance to visit a university. • Pathway information evening for students and parents prior to making options choices
Year 10	<ul style="list-style-type: none"> • Regular assemblies with their Phase Leader to discuss the importance of KS4 and next steps after school. • The opportunity to attend an inspirational speakers talk. • Careers curriculum focused on writing a strong CV. • A group and/or 1-1 meetings with our C&K careers team. • Assemblies from differing employers. • Assemblies from different colleges / next step providers. • An enterprise drop down day on what makes a successful applicant.
Year 11	<ul style="list-style-type: none"> • Careers curriculum focusing on options after Year 11, interview skills, application processes and building a competitive edge.

	<ul style="list-style-type: none"> • Students will receive internal support with applying for their next steps. This will come from their Form Tutor, their SLO and the C&K careers team. • 1-1 meetings with the C&K team to receive guidance and advice on next steps. • Students will attend a mock interview day, where they will be interviewed by external employers to receive feedback on their interview skills. • Support post results day to support students in securing a place on a course or apprenticeship. • Assemblies from differing employers. • Assemblies from different colleges / next step providers.
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Premises and Facilities

The academy will make the main hall, classrooms, or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also give the provider access to specialist equipment, such as computers, for presentations where appropriate. This will be discussed and agreed in advance of the visit with the career's leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature in the library. The library is available to all students at lunch times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers and Enterprise Company.