

Trinity Academy St Edward's: Provider Access Statement

Introduction

This policy statement sets out the academy's arrangements for managing the access of providers for the students at the academy, for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under 42B and 45A of the Education Act 1997, as amended by The Skills and Post-16 Education Act 2022.

Student entitlement

All pupils in years 8 to 11 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 to 9) and two encounters for pupils during the 'second key phase' (year 10 to 11).

Management of provider access requests

Provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education, qualification, and apprenticeships that the provider offers;
- explain what career routes those options could lead to;
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider);
- answer questions from pupils.

Meaningful provider encounters

One encounter is defined as one meeting/session between students and one provider. We are committed to providing meaningful encounters to all students using the [Making it meaningful checklist](#). Meaningful online engagement is also an option, and we are open to providers that are able to provide live online engagement with our students.

Prior to an encounter we encourage providers to share information about both their provision and the courses they offer so that this can be shared with parents and carers prior to and after an event.

Previous providers

In previous terms/years we have invited the following providers to speak to our students:

- Barnsley College
- The University of Sheffield
- Sheffield Hallam University
- The University of Leeds
- The University of Huddersfield

Management of provider access requests

The academy offers in excess of the six provider encounters **required by law** and a number of additional events, integrated into the I careers programme. We will offer providers an opportunity to come into school to speak to students or their parents or carers.

A provider wishing to request access should contact:

Nikki Waite, Assistant Principal – Teaching & Learning

Telephone: 01226 664166

Email: nwaite@stedwards.trinitymat.org

Opportunities for access

A number of events, integrated into the academy careers programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers.

Please see below for an outline of planned events throughout the year:

	Autumn Term	Spring Term	Summer Term
Year 7	What is an Engineer? <i>STEM Drop Down Day</i> (University of Leeds)	Introduction to Career routes (Barnsley College) Careers in the Space sector <i>Space Drop Down Day</i> (Space Detectives)	Introduction to Apprenticeships Assembly (Department for Work & Pensions)
Year 8	Careers in Engineering <i>STEM Drop Down Day</i> De Puy Synthes University of Sheffield Twiggs	Apprenticeships & LMI Assembly (Department for Work & Pensions)	Introduction to Technical and Vocational pathways Assembly University of Huddersfield

Year 9	Careers in Engineering <i>STEM Drop Down Day</i> Bowmer & Kirkland HEPPSY- Sheffield University	KS4 Options Event Barnsley College & apprenticeship provider attending to give presentation and Q&A to pupils	<i>No encounters – legislation requires encounters to take place by 28 February if in year 9</i>
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Please speak with our careers leader to identify the most appropriate opportunity for you.

Premises and Facilities

The academy will make the small hall, cafeteria, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also give the provider access to specialist equipment, such as computers, for presentations where appropriate. This will be discussed and agreed in advance of the visit with the careers leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre. The library is available to all students at break and lunch times.

Complaints

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with [The Careers and Enterprise Company](#).

Approval and review

Approved September 2023 by Governors at Curriculum and Standards Committee

Next review: September 2024

Signed: David Baker Chair of Governors

Useful link

[DoE Careers guidance and policy access for education and training providers](#)