



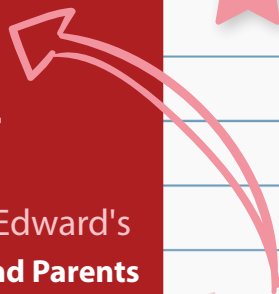
**ACADEMIC EXCELLENCE,  
AMAZING EXPERIENCE**



**#TeamTrinity**

# My Transition Booklet!

Trinity Academy St Edward's  
A Transition Guide for Students and Parents



**EMPATHY &  
HONESTY**



**T  
A  
S  
E**

**CLASS OF 2028**



**2023**

To show your best every  
minute of every day

**Bring on  
SEPTEMBER!**



**Empathy, Honesty, Respect and Responsibility**



**EMPATHY | HONESTY | RESPECT | RESPONSIBILITY  
EMPATHY | HONESTY | RESPECT | RESPONSIBILITY  
EMPATHY | HONESTY | RESPECT | RESPONSIBILITY**

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**An investment in knowledge  
pays the best interest**


**- Benjamin Franklin**



Trinity Academy St Edward's (TASE) offers our community a broad and balanced curriculum that will set the highest aspirations and deliver outstanding outcomes for all our children, no matter what their starting point, or barrier. Children are at the heart of all we do, and a team of experienced pastoral staff will be on hand to support any difficulties a child may face.

**We are a Christian school and this will form a big part of what we do. Our vision and our key behaviours are aligned to Christian beliefs and our core values of Empathy, Honesty, Respect and Responsibility will be tangible in all we do!**

**Mr Allen | Principal**



Trinity Academy St Edward's champions Science, Technology, Engineering and Maths as part of our curriculum offer. We are committed to working with external partners such as Amazelab, Barnsley College and more to develop and deliver our STEM focus throughout our learning and extra-curricular opportunities. We want our students to leave with lifelong memories of their time with us, coupled with the real-life skills and confidence to be successful in their futures.

Our curriculum will challenge and stretch thinking and will also widen students' understanding of the world and what it takes to be safe and successful in it. We encourage teamwork in all we do, our House system brings us together as does our #TeamTrinity culture. We want children to take risks, to not fear failure but to learn from their mistakes and work with our teachers to become the very best they can be.



# Meet the Team



**Mr Marsh**

Executive Principal



**Mrs Gilmore**

Assistant Principal



**Mrs Fisher**

Associate Assistant  
Principal - Inclusion



**Mrs Corker**

Curriculum Leader of  
Mathematics



**Mrs Vallance**

Curriculum Leader of  
Humanities



**Mrs Minney**

Curriculum Leader of  
English

## Meet the Team



**Mrs Waite**

Assistant Principal  
(Teaching and Learning)



**Mrs Pearson**

Assistant Principal  
(Personal Development)



**Mr Davies**

Subject Co-ordinator  
Geography



**Mrs Skitt**

Student Progress Leader  
MFL



**Mr Dyer**

Subject Co-ordinator of  
Arts and Technology



**Mrs Ledger**

Student Progress Leader  
Science

# Meet the Team



**Mrs Chambers**

English Teacher



**Miss Churchill**

English Teacher



**Mr Wilson**

Deputy Curriculum  
Leader PE



**Mrs Szabo-  
Seymour**

Science Teacher



**Miss Walker**

French Teacher



**Mrs Bestall**

Subject Co-ordinator  
Computing

## Meet the Team



**Miss Christian**

English Teacher



**Miss Miller**

Subject Co-ordinator  
Music



**Miss Hammill**

Student Progress Leader  
RE/PHSE



**Miss Burton**

Student Liaison Officer



**Miss Green**

Deputy Curriculum Lead  
English



**Miss Sanders**

SENDCo

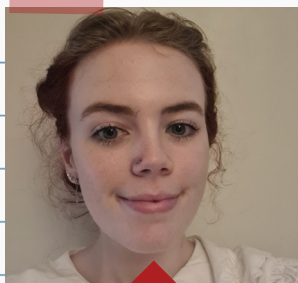


## Meet the Team



**Mr Carlin**

DT Subject Co-ordinator



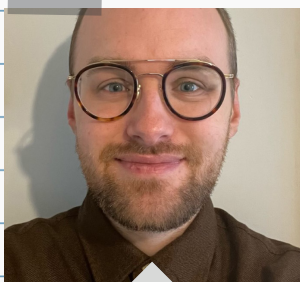
**Miss Watson**

English Teacher



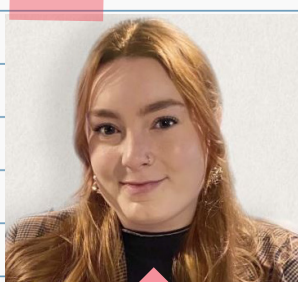
**Mr Jesuratnam**

Maths teacher



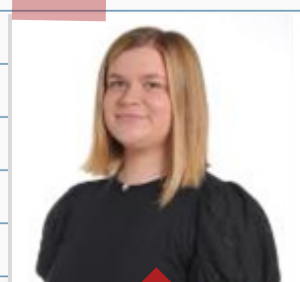
**Mr Betts**

Geography Teacher



**Miss Elliott-Mercer**

History Teacher



**Miss Griffith**

Science Teacher



## Meet the Team



**Mr Steele**

Maths Teacher



**Mrs Milthorpe**

Maths Teacher



**Trinity Academy St Edward's is such a lovely place to be, we can't wait to welcome you into #TEAMTRINITY!**

**- Mr Davies**



# Christian Vision

We strive for excellence throughout all we do and have sky-high expectations of our students, their work and their conduct. This aspiration and ambition ensures that our children will leave with the academic qualifications to open any door they seek for future employment. Our culture also ensures that every child will have amazing experiences that develop a confident, resilient and ambitious character.

We pride ourselves on being a community school and we will work tirelessly with families to ensure our children get the very best. We don't accept excuses in achieving our vision, the children in our school are the most important part and we will overcome any barrier to ensure they can become the very best they possibly can.

**An academy where all are respected and valued. We are a courageous, resilient and positive community rooted in hope, aspiration and excellence. Together, we enable each other to be the best we can be.**



# The Academy Day

Take a look at our timetable to get a feel for what your days will be like at our academy. From morning Standards checks to our after school activities, TASE days will be packed with excellent learning.

Time	Period	Monday	Tuesday	Wednesday	Thursday	Friday
8:25 – 9:00	Form Time	Form Time	Form Time	Form Time	Form Time	Form Time
9:00 – 10:00	1	Lessons	Lessons	Lessons	Lessons	Lessons
10:00 – 10:15	-	Break	Break	Break	Break	Break
10:15 – 11:15	2	Lessons	Lessons	Lessons	Lessons	Lessons
11:15 – 12:15	3	Lessons	Lessons	Lessons	Lessons	Lessons
12:15 – 12:45	-	Lunch	Lunch	Lunch	Lunch	Lunch
12:45 – 1:45 (PM Reg)	4	Lessons	Lessons	Lessons	Lessons	Lessons
1:45 – 2:45	5	Lessons	Lessons	Lessons	Lessons	Lessons
2:45 – 3:45	Extra-Curricular	*	INVOLVE	*	*	*

**\*The school day will end at 2.45pm on Monday, Wednesday, Thursday and Friday. On Tuesday school finishes at 3.45pm due to our INVOLVE extra-curricular events.**

**Check out our other MAT schools!**



**TRINITY**  
SIXTH FORM ACADEMY

# The Academy Day

Being fully equipped is essential for learning! There are several items that we expect you to bring into school to ensure you are fully prepared to learn. You will need to bring a school bag or rucksack containing the following items each day you attend TASE. Please also bring your P.E kit on the days that you have P.E and extra-curricular. (This will not be on your first day at the academy).

## Equipment you need each day:


Knowledge Organiser, Academy Jotter, pens, pencils, ruler, reading book, and your P.E kit when needed.



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**Bring a  
reading  
book from  
home**



**We will provide you  
with your Academy  
Jotter and Knowledge  
Organiser on your first  
day!**



## Attendance

Students should only be absent if they have a really good reason for being away. Research shows that students with attendance over 96% produce the best results at GCSE. Therefore, being in lessons will help your child with their learning. Student attendance will appear in school reports and is reported to colleges or employers when they leave school.

If there is a problem that prevents your child attending, there is always someone in school that you can talk to about it. Please get in touch in the first instance with your child's Form Tutor or Student Liaison Officer. The pastoral team will always help you and your child get the support you may need to be in school every day.

**To achieve their very best, students must be on time and in school every day.**

**Every student will receive a 100% attendance badge at the start of the year, the aim is to keep it.** If a student misses a day, they will have to give their badge back. Attendance over 96% will be rewarded, as will attendance improvements. The academy and our policy make reasonable adjustments for any student with SEND or medical needs that could prevent attendance at school.



## 100% BADGE!

Attend the academy every day to keep it.

# Attendance



## Illness & Medical Appointments



**If your child is ill, please call the academy before 9.00am the same day or message school via the MCAS app.**

For absences known in advance, e.g. a medical appointment, a note must be provided. This should be presented to Reception/Student Liaison Officer before a student can sign out. Students must sign back in at Reception on their return. If your child is not at school, we need to make sure they are safe. We will text or telephone you to ensure you are aware that they are not in school. It is our duty to investigate unexplained absences either through school or the Education Welfare Team.

## Holidays in Term Time



**We will NOT authorise holidays in term time.**

Any holidays taken during term time will be classed as unauthorised absence from school. You will also be subjected to a fixed penalty notice fine. Any student who takes a term time holiday will not be allowed to take part in any visit, excursion or reward trip for the next rolling calendar year from when the holiday is taken. Children's education is too important to miss for a holiday.

# Attendance



## Punctuality

If students arrive after 8.25am they will be registered as late.

**Please try your best to be on time each day, it makes a big difference to your learning!** — — — — —

We value punctuality for several reasons: it ensures that lessons start on the most positive footing, it avoids classroom disruption, and it minimises wasted time for both students and teaching staff. Furthermore, it is an issue that many companies will consider when interviewing candidates for employment or training. It is vital the children understand and appreciate the importance of good punctuality. If a student is late twice in a week they will get an after-school detention.



**The willingness to show up changes us, it makes us a little braver each time.**

**- Brené Brown**





# Uniform

A visual guide to our uniform expectations can be found below. A more detailed guide will be placed on the website and please read the uniform policy document.

## TASE Tie

Academy ties must be worn at all times.

## Shirts/Blouses

All students must wear a white cotton shirt or blouse with a buttoned collar. This can be long or short sleeved.

## Trousers

Trousers must be straight legged, black polyester or cotton material with no decoration. Skin-tight trousers are not permitted. Trousers should be long enough to cover socks and ankles.

## School Blazer

Students must wear the academy blazer at all times with the sleeves rolled down. We encourage students to wear their pin badges on their blazers.

## Shoes

Shoes must be all black, flat and without any buckles, logos or decorative features. They must not be trainer variety or casual style shoes.

## Skirts

Only a black, pleated, knee-length skirt is to be worn. Black tights must be worn at all times.



# Uniform



## Not allowed!

Items made from denim, sweatshirts, hooded tops, sportswear, cardigans or jumpers are not allowed and will be confiscated if worn within the academy grounds. Clothing must not be decorated with pictures, logos, slogans or your own badges.



# Uniform

We cannot wait to see you in September looking smart in your new uniform. The correct uniform should be worn at all times within, and on the way to and from the academy. If you arrive in incorrect uniform, you will be given a sanction and will be expected to borrow an item of clothing so that your learning is not disrupted.

Uniform website: [www.smartuniforms.co.uk](http://www.smartuniforms.co.uk)

You will be able to purchase items from The Uniform Centre.

**25 New Street, Barnsley, S70 1RZ.**

## Check out the TASE Uniform



Any retailer

£6.99

From £34.99

Any retailer

Any retailer

**We can't wait to see you  
looking smart in your new uniform!**

# Uniform



## Jewellery

**The only items of jewellery allowed are plain wrist watches and one silver or gold ear stud worn in each earlobe.**

All other items of jewellery including visible piercings are not allowed. Students will not be permitted to cover piercings with plasters. Piercings must be removed. Any student wearing nail varnish will be asked to remove it with products supplied by the academy. False nails of any description are not permitted.



## Make-up

**Students are allowed to wear subtle make-up.** Sanctions are in place for students who wear unsuitable make-up to the academy.



## Hair

**Hair must be neat and tidy with no 'extreme' styles e.g. two-tone colours or unnatural colours.**

Fashion styles, including very short hair with patterns cut into the hair are not permitted. Hair braiding and hair fashion items such as large clips and bows are not allowed. Long hair must be tied back in practical lessons for health and safety reasons.

# Uniform

## What you need for P.E lessons:



Polo top - £13.99

### 1 Tops:

Trinity Academy St Edward's black P.E top. In addition, but not compulsory, is the Trinity Academy St Edward's reversible black long-sleeved top.

### 2 Shorts / Tracksuit:

Plain black shorts or plain black tracksuit bottoms (these can have logos e.g. the three Adidas stripes) or plain black sports leggings, NOT thin fashion leggings or cycling shorts.

### 3 Socks:

Students must wear black football socks for all P.E lessons.

### 4 Footwear:

Appropriate sports trainers are required. No pump style trainers are allowed (e.g. Converse/Vans).

# Behaviour and Expectations

As a student of Trinity Academy St Edward's, you will be expected to show yourself at your very best every minute of every day. When you wear our uniform, we expect only the highest standards of behaviour. You are representing the academy and we expect you to show everyone how polite and well-behaved our students are. At our academy, learning and education is the most important thing and we have Absolutes we expect you to follow in and out of class.

**100% Absolutes**



**Follow instructions first time, every time**



**Listens, thinks and works hard**



**Shows their best at all times**



**Respects everyone and their environment**

We also expect our community to respect our building and surroundings. No-one should drop any litter and chewing gum is banned on the academy site.



**The only drink allowed in the academy will be water. We have water fountains. Please bring your own water bottle.**

# Behaviour and Expectations

**In lessons we have a warning system.** If you do not behave in a way that reflects our Absolutes you will be given a verbal warning. If a student continues to show a lack of focus, they will be given a second warning and a negative behaviour point. If they need a further warning, they will be given an after-school detention. Staff also have the right to award a detention for unpleasant or silly behaviour, or any other occurrence that doesn't follow our school ethos and Absolutes.

All detentions are taken the same day as the incident occurred. They last for one hour after school. If a student misses the detention they are given a two-hour detention for the next day. **Please see our Behaviour for Learning policy on the website for a more detailed breakdown.**

## Classroom Consequences



**C1**

Verbal warning

You are disrupting your own learning

**C2**

Negative behaviour point

You are continuing to disrupt learning

**C3**

Same day after school detention and your parents will be notified

You are seriously disrupting learning

**Red card**

You have not improved your behaviour or listened to the guidance and warnings given to you.



# INVOLVE

## Extra-curricular Clubs!

All students at TASE will have amazing experiences alongside their academic excellence with our extra-curricular programme, INVOLVE. Every week there will be a one hour INVOLVE club dedicated to this for all students to be involved in. On a termly basis, students will be able to choose what club they would like to join, we also encourage our students to suggest clubs they would like to see on offer.

### INVOLVE clubs on offer:

As well as the more traditional clubs, there will be lots of others. Take a look at some of the clubs that will be on offer!

Music lessons



STEM Juniors



Art club



Reading club



Maths club



P.E clubs and P.E fixtures



Computing clubs



Debate club



Eco-awareness club



EVERY TUESDAY!

# House System

**At TASE we are very proud of our House system.** Every student is given a House when they start at our academy. Students earn House points by working hard in class and by entering and competing in weekly House competitions. At TASE there are House prizes, reward weeks, a House Sports Day and a final House Reward event at the end of the year. Staff are also placed in Houses and will run and organise events for students to take part in. We love to see our students wearing their House badges with pride and earning lots of points and rewards. There are lots of leadership opportunities for students too, e.g. you can be a House captain, vice-captain, charity captain and many more – get involved!

Check out our four STEM themed House badges designed by our founding member, **Macy Pleasants!**



1st place to  
Macy Pleasants!



I decided to design these Houses as each one comes from a different background and all had difficulties to overcome, this proves that we can achieve anything we put our minds to if we try!

- Macy Pleasants

# Enrichment

The Quantum Leap is a program designed to find out who can become a complete learner and have the most experiences in school. It is designed to allow each student to try different things and to show they are a positive and hardworking member of our academy.

There are 20 tasks for you to complete and show evidence that you have achieved them – you can do this in your Jotter. At the end of the year you will win awards for the following amount of tasks completed.



## 20 STEPS TO GET STAMPED



17 - 20 steps for Gold

13 - 16 steps for Silver

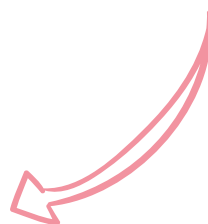
9 - 12 steps for Bronze

# Rewards

Alongside the Achievement system rewards there are also many other ways that our students can be rewarded for showing their best every minute of every day. Rewards are designed to reinforce hard work but also to say well done to students who have fantastic attitudes to learning, have good manners and who show their best all the time. Students can earn rewards in every lesson through House points and can also earn rewards in every subject area.

**Some of the rewards students can earn are:**

- ★ **Student Hero postcard**
- ★ **Masters of Recall Hero postcard**
- ★ **Phone call home**
- ★ **Breakfast and brew award**
- ★ **Queue jump passes**
- ★ **Award certificates for House points**
- ★ **Hot chocolate Friday with the Principal**



**There will also be House rewards such as ice creams, chocolate fountains, pizza, cinema experiences, end of the year trips, excursions and a whole school House reward event.**

There will be a reward and celebration evening at the end of every year for every year group to celebrate and be congratulated by their parents. Hard work and effort are crucial to success, we want to instil a strong work ethic in our children and reward them for this. We look forward to celebrating with you.



## Communication

We will continue to communicate with parents regularly via phone calls and email. You can also access information about your child and their learning via our MCAS app. Alongside this, we will communicate via electronic letters and newsletters from the Principal. We encourage all of our parents to get in touch should they need to. Please contact your child's Form Tutor or Student Liaison Officer in the first instance. There will be a Parents' Evening held during the year and a Settling In Evening for Year 7 students and their families. We will send home data on your child's attitude to learning, attendance, behaviour, rewards and progress twice a year.

## JOTTER!



Your child will have a TASE Jotter where you can write down any notes that they may need to pass to their Form Tutor. Students can also use their Jotter to make notes of any key information, deadlines or upcoming events.

# Home Study

## Daily Tasks!



We expect our students to do daily home study but this will only be set by teachers on a few occasions. We expect that every night our students will read their current reading book for 30 mins and complete their Knowledge Organiser. We also expect them to be going through their Knowledge Organisers and remembering all the key information for every subject they are studying. At the start of every lesson they will be asked to recall this information and every half term they will sit a Masters of Recall multiple choice quiz as a year group to check their learning.

## Parents

**We ask parents/carers to join in with their home study, to test students on their key knowledge and to listen to them read. We know this type of home study in the early years will boost their ability to read and write, and will boost their long term memory and understanding of key knowledge.**

“ Nothing in life is to be feared, it is only to be understood. Now is the time to understand more, so that we may fear less. ”

**- Marie Curie**

Please sign the document  
and bring it to the academy  
in September! — — —

# Home-Academy Agreement

## Find the Agreement on our Website!

The Home-Academy Agreement is an important contribution to the life of Trinity Academy St Edward's. It sets out what the academy, parents/carers and the students agree together for the good of the whole academy and each individual within it.

**The partnership between the home and academy is one of the most important influences on the education and personal development of our students. This agreement recognises the need for a good partnership working between the home and academy, and seeks to build on it.**

### Aims of the academy and home partnership:

To work with our parents and carers to enable students of all abilities to make the most of their intellectual, practical and physical abilities

To work with our parents and carers to ensure that the students are secure and receive the highest standards of care

To support our parents and families to help students to develop self-discipline and to learn to behave towards others with care, respect and good manners

To encourage parents and carers of our students to participate in the life of the academy and to celebrate the achievement of their children and others

To help parents and carers of our students to develop high aspirations and enable them to progress towards a rewarding and fulfilling future

The agreement must be signed by us (TASE), you (the student) and your parent! **To sign your copy, please visit 'Key Info' & then click 'Year 6 Transition' on our website. You will find a copy of the agreement that you can download and sign!** You can then either sign this document digitally and send us a copy via email, or print it out and bring it in with you in September.















## CONTACT TASE

 [stedwards.trinitymat.org](http://stedwards.trinitymat.org)

 @TrinityAcadStE

 @TASEYR6

 trinityacadste

 @TrinityAcadStE

**RESPECT &  
RESPONSIBILITY**

[contactus@stedwards.trinitymat.org](mailto:contactus@stedwards.trinitymat.org)

**EMAIL  
US!**

**YEAR 7**

**Achievement Points**



**ACADEMIC EXCELLENCE,  
AMAZING EXPERIENCE**

