



**Policy:** Admissions Policy 2022-2023

**Date of review:** Sept 2021

**Date of next review:** May 2022

**Lead professional:** Principal

**Status:** Statutory

# **Trinity Academy St Edward's admission arrangements for 2022**

## **Introductory statement**

Trinity Academy St Edward's is a comprehensive 11-16 school located to the west of Barnsley centre, predominantly serving central and west Barnsley. It is part of the Trinity Multi-Academy Trust which is a trust based in Yorkshire, with schools in Halifax, Leeds and Barnsley. Our aim is to provide outstanding education which offers young people the opportunity to achieve academic excellence as well as a well-rounded experience which prepares them for a range of challenges in their future. The school has a broad and balanced curriculum with a particular focus on STEM subjects.

## **Admission number(s)**

The school has an admission number of 180 for entry in year 7. The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

## **Application process**

The local authority will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your LA common application form for all your choices of school.

The closing date for applications is 31/10/2021

Offers will be made on 01/03/2022.

## **Oversubscription criteria**

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.<sup>1</sup>
2. Priority will next be given to the siblings of pupils attending the school at the time of admission.
3. Other children

## **Tie-break**

Where the number of applications for a primary or secondary school received during the normal admissions round exceeds the admission number of the school, or an admission limit set higher than the admission number, then admission will be determined in accordance with the following priority of admission criteria:

Children who have a Statement of Special Educational Need which names the school are required to be admitted.

1. First, Looked After Children (LAC), previously Looked After Children (PLAC) and children who have been in state care outside of England (IPLAC);
2. Second, to children with brothers and/or sisters attending the school on the proposed date of admission;
3. Third, to children living nearest the school; the distance to be measured by a straight line between the centre point of the child's ordinary place of residence and the main entrance to the school building. The distance will be calculated from the permanent site at Keresforth Close, not from our temporary location at Eastgate.

## **Late applications**

The Authority will accept applications up to the later date of 30 November 2021 as being on-time and these will be included in the determination of potential offers.

All applications received by the LA after the 30<sup>th</sup> November deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

## **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested.

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<sup>1</sup> A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

## Waiting lists

The school will operate a waiting list. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the first term after the beginning of the school year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

## Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Appellants should contact the School Admissions Team at Barnsley Council by 09/04/2022 for information on how to appeal. Information on the timetable for the appeals process is on our website at <https://www.barnsley.gov.uk/services/childrenfamilies-and-education/schools-and-learning/school-admissions-andtransfers/appeals/>

## Notes:

### Note 1 - Home address

The child's ordinary place of residence will be deemed to be a residential property at which the person or persons with parental responsibility for the child resides at the closing date for receiving applications for admission to school.

Where parental responsibility is held by more than one person and those persons reside in separate properties, the child's ordinary place of residence will be deemed to be that property at which the child resides for the greater part of the week including weekends. Where responsibility for a child is shared evenly, the person receiving Child Benefit is deemed to be the person responsible for completing application forms, and whose address will be used for admissions purposes.

### Note 2 – Siblings

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.