



Policy: Admissions Policy 2021-2022

Date of review: May 2020

Date of next review: September 2021

Lead professional: Principal

Status: Statutory

Trinity Academy St Edward's admission arrangements for 2021

Introductory statement

Trinity Academy St Edward's is a comprehensive 11-16 school located to the west of Barnsley centre, predominantly serving central and west Barnsley. It is part of the Trinity Multi-Academy Trust which is a trust based in Yorkshire, with schools in Halifax, Leeds and Barnsley. Our aim is to provide outstanding education which offers young people the opportunity to achieve academic excellence as well as a well-rounded experience which prepares them for a range of challenges in their future. The school has a broad and balanced curriculum with a particular focus on STEM subjects.

Admission number(s)

The school has an admission number of 180 for entry in year 7. The school will accordingly admit this number of pupils if there are sufficient applications. Where fewer applicants than the published admission number(s) for the relevant year group are received, the Academy Trust will offer places at the school to all those who have applied.

Application process

The local authority will process applications outside the normal local authority process for co-ordinating school offers. This means you will need to complete your LA common application form for all your choices of school.

The closing date for applications is 31/10/2020

Offers will be made on 01/03/2021. If we have not entered into a funding agreement with the Secretary of State opening the school by that date, they will be conditional offers and will be confirmed once we have a signed funding agreement.

For residents living within St Edward's LA the application form can be obtained from www.barnsley.gov.uk/schooladmissions

Oversubscription criteria

When the school is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

1. Looked after children and children who were previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.¹
2. Priority will next be given to the siblings of pupils attending the school at the time the application is received.
3. Other children

Tie-break

If in categories 2-3 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured from the child's home to the front gates of the school in a straight line. We will adopt the local authority system used for measuring geographical distance. Distance measurements are calculated using Mapinfo GIS software – a computerised system which uses Ordnance Survey data, (eastings and northings) to ensure precision measuring to 3 decimal places.

Random allocation undertaken by the local authority will be used as a tie-break in categories 2-3 above to decide who has highest priority for admission if the distance between a child's home and the free school is equidistant in any two or more cases. Random allocation will not be applied to multiple birth siblings (twins and triplets etc.) from the same family tied for the final place. We will admit them all and exceed our PAN

Late applications

The Authority will accept applications up to the later date of 20 November 2020 as being on-time and these will be included in the determination of potential offers.

All applications received by the LA after the 20th November deadline will be considered to be late applications. Late applications will be considered after those received on time. If, following consideration of all applicants the school is oversubscribed, parents may request that their child is placed on the school's waiting list.

Admission of children outside their normal age group

Parents may request that their child is admitted outside their normal age group. To do so parents should include a request with their application, specifying why admission out of normal year group is being requested .

¹ A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the headteacher and any supporting evidence provided by the parent.

Waiting lists

The school will operate a waiting list. Where the school receives more applications for places than there are places available, a waiting list will operate until the end of the first term after the beginning of the school year. This will be maintained by the Academy Trust and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application.

Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. The waiting list will be reordered in accordance with the oversubscription criteria whenever anyone is added to or leaves the waiting list.

Appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. Appellants should contact the School Admissions Team at St Edward's Council by 09/04/2021 for information on how to appeal. Information on the timetable for the appeals process is on our website at <https://www.barnsley.gov.uk/services/children-families-and-education/schools-and-learning/school-admissions-and-transfers/appeals/>

Notes:

Note 1 - Home address

The home address is where a child normally lives. Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received where the residence is split equally by the closing date for applications, the home address will be taken as the address where the child is registered with the doctor. If the residence is not split equally between both parents then the address used will be the address where the child spends the majority of the school week.

Note 2 – Siblings

'Sibling' means a natural brother or sister, a half brother or sister, a legally adopted brother or sister or half-brother or sister, a step brother or sister or other child living in the same household as part of the same family who, in any of these cases, will be living at the same address at the date of their application for a place.